



Effective June 6, 2016

HIGH FIVE DRAGON BOAT – REGISTRATION FEE POLICIES

1) LATE REGISTRATIONS AND PAYMENTS

- a) High Five Dragon Boat, LLC (High Five”) has the right to refuse team entries if they are late.
- b) All late registrations and/or entry fee payments will be subject to a 10% handling fee at the discretion of High Five Dragon Boat to cover extra processing costs as a result of the late registration.
- c) “Late Period” A registration is considered late if not received by 6:00PM on the second Friday prior to the event date. For example, an event held on July 15 would have a late period commencing at 6:00PM on Friday July 7th. Any registrations or payments received July 8 onward would be subject to the policies on late registrations.

2) CANCELLATIONS AND NO-SHOWS

- a) Established Teams/Clubs
 - i) For cancellations that are before the late period (referenced in 1)c) above) a credit to the same event in the following year. The credit is not transferable to any other event and will be forfeited if the event is not held in the subsequent year.
 - ii) For cancellations within the late period, High Five reserves the right to offer no credit for the cancellation.
 - iii) Credits are not transferrable, and can only be redeemed at equal or lesser value in the future.
 - iv) Cancellations are accepted by email notification, or voice mail, or verbally (including phone call). Due to the risk of technical error, website submissions are not accepted. All cancellations should be confirmed in writing to ensure proper documentation.
 - v) No credit or refund is available for teams that do not show up to race for an event.
 - vi) The team must have registered as a club team and qualify as such for this policy to apply.



b) Community and all other teams

- i) For cancellations before the late period, a refund can be issued net of a 10% administration and handling fee.
- ii) For cancellations within the late period, any refund or credit is based solely at the discretion of High Five, including no refund or credit to be issued.
- iii) No credit or refund is available for teams that do not show up to race for an event.
- iv) The team will receive the credit based on the type of team it registered under, and qualify as such for this policy to apply.

3) EVENT CANCELLATION DUE TO WEATHER

The nature of this kind of event means that most expenses for the event are paid before the day of the event. Unfortunately, no refunds or credits take place for cancellations of all or part of an event due to weather. These occurrences are rare but do happen. Every attempt is made to have the races happen. The policy toward weather impacting an event is as follows:

- 1) No racing takes place with any visible lightning
- 2) Racing **does** take place under rain conditions
- 3) Racing does not take place if the water conditions cause a significant risk to participants on the water, due to wind or other potential external factors.

4) INDIVIDUAL REGISTRATIONS

The policies for entry fees apply to individual registrations as well, with the handling fee being \$10 instead of a percentage of the fee.